POSTER FORMATTING GUIDELINES

Cynthia C.Y. Tsao

At IGLC 2016, you have the option to submit a conference paper or a poster for review. If you submit a conference paper and it has passed the review process, you will formally present your research findings during the Research Conference during a specific time slot (to be determined) on Wednesday, Thursday, or Friday, July 20-22, 2016. All conference papers will be included in the proceedings of IGLC 2016.

In contrast, if you submit a poster and it has passed the review process, you will formally present your research findings during IGLC 2016's Poster Sessions that take place on Wednesday and Thursday, July 20-21, 2016. Posters will not be included in the IGLC 2016 proceedings. We recommend authors that have just begun their research to consider the poster option. The poster option may also be appealing to those who find they do not have enough time to prepare their conference papers as originally planned. Authors whose posters pass the review process at IGLC 2016 may decide to expand their work into a conference paper for a future IGLC conference.

In either situation, conference paper and poster authors need to submit an A3 that summarizes their work so that it can be included in the A3 book that will be distributed to all IGLC 2016 attendees. Poster authors that wish to streamline their work process may decide that the A3 itself is the actual poster. Alternatively, poster authors have the flexibility to develop their poster within the following parameters:

- Use the A3 Template (http://iglc2016.com/paper-a3-templates/) and/or the Abstract Guidelines (http://iglc2016.com/download-abstract/) as guidelines/inspiration for organizing the information presented on your poster.
- Format the poster in landscape page orientation.
- Use A0 (841 x 1189 mm) (33.1 x 46.8 inches) or A1 (594 x 841 mm) (23.4 x 33.1 inches) international size paper for your poster. Alternatively, you may develop a poster that is (914 mm x 1219 mm) (3 x 4 feet) or (609 mm x 914 mm) (2 x 3 feet) in size. We recommend authors use the larger poster size of A0 or (914 mm x 1219 mm) (3 x 4 feet) to improve legibility for Poster Session attendees.

Please submit your posters for review in PDF format.

Poster authors should also edit their poster's filename according to its purpose. For example, if your ConfTool abstract number is 456, please clarify if you are submitting your poster for the initial review ("Initial") or re-submitting your poster to address the reviewers' comments ("Resubmit"). As a result, your filenames would be:

- "IGLC-2016-Paper-456-Initial"
- "IGLC-2016-Paper-456-Resubmit"

Poster authors are responsible for printing their own posters. An office supply store called "Staples" is located within a 10-minute walk of the IGLC 2016 conference center and offers poster printing services, typically with a 4-hour turnaround time. The cost of color printing an A1 or 2 x 3 foot poster is approximately $25 and the cost of an A0 or 3 x 4 foot poster is approximately $70. Staples is located at: 401 Park Dr, Boston, MA 02215. Phone: (617) 638-3292.